

Administration Shared Ministry Form

Share Your Time and Talents To Serve Others



Name _____

Address _____

City _____ State _____ Zip _____

Home # _____ Work # _____

Cell # _____ Email _____

PLEASE CHECK THE MINISTRY IN WHICH YOU ARE INTERESTED

When completed, drop in collection basket, mail or bring to the Parish Office. You will be contacted in regard to your volunteer ministry areas.

_____ **Parish Book Sale** – help sort, organize, or work at annual used book sale.

_____ **Parish Celebrations or Special Events** – Help for celebrations or special events as they arise throughout the year: decorating, kitchen help, table help, phone calling, or mailings.

_____ **Parish Garage Sale** – sort, cashier, carry-out and take-down for sale. Day, evening or weekend hours. Held annually in the summer.

_____ **Cana Dinner** – Serving/setup & cleanup for dinner for married couples held once a year.

_____ **Brunch with Santa** – help plan, organize, and decorate for this annual event in December.

_____ **For Kids Only Shop** – assist children as they purchase parents' Christmas gifts. Wrapping, check-out, setup or take down. Held the Sunday of Brunch with Santa.

_____ **Catholic Aid Pancake Breakfasts** – held once in the spring and fall in FCC. Help is needed to prepare, serve and clean-up.

_____ **Halloween Parade Float** – brainstorm ideas, participate and/or build St. Stephen's float for the Anoka Halloween Parade in October.

_____ **Lenten Fish Dinners** – held every Friday evening during Lent. Knights of Columbus organize event but help is needed to prepare, serve and cleanup.

_____ **Mardi Gras** – held the Saturday before Lent. Help is needed in areas of planning, publicity, decorating, obtaining auction items, and cleanup.

- ___ **Bake Sale Worker** – assist St. Therese’s Circle with bake sale before and after Masses twice a year.
- ___ **Church Cleaner** – clean church on Monday mornings from 8:30-10:00 a.m.
- ___ **Hospitality Sunday Helper** – serve hospitality as you welcome parishioners after designated Sunday Masses.
- ___ **Knights of Columbus** – a fraternal organization that promotes Catholic programs and services to parish activities.
- ___ **New Parishioner Welcome Caller** – welcome new parishioners. Calls are made from home according to your schedule.
- ___ **Nursery Volunteer** – help in nursery on weekends during Mass or special occasions during the week. Must be at least 12 years of age. Must attend volunteer trainings.
- ___ **Nursery Team Leader for Weekends** – provide child care in parish nursery, oversee team of workers for one Mass, making decisions, opening and closing nursery; must be 18 years of age. Must attend volunteer trainings.
- ___ **Nursery Toy Cleaner** – spend approximately two hours every two weeks wiping down areas and running toys through dishwasher.
- ___ **Nursery Co-Coordinator** – work with other coordinator organizing the nursery. 2 hrs. per week. Must be over 21 years of age. Must attend volunteer trainings.
- ___ **Short Term Projects** – able to assist with parish office projects as needed.
- ___ **Stephen’s Marketplace** – assist customers Tuesday or Wednesday evenings, Thursday or Friday mornings, or before and after weekend Masses and other special occasions. Two hours per month.
- ___ **St. Therese’s Circle** – a group of women who organize and sponsor a bake sale twice a year.
- ___ **Telephoning** – able to do phone calls from home or in the parish office for events or occasions as they arise throughout the year.
- ___ **Videotaping 5:00 p.m. Mass** – for airing each Sunday on QCTV. Simple taping equipment used, a VCR and 8mm camera. No video experience necessary, training provided. Time commitment is once every 6 weeks. Must be 21 years of age.

Check out our website at www.ststephenchurch.org
Printable form available in the Time & Talent page