



DONOR FORM

Saturday, February 18, 2012

Mardi Gras is St. Stephen's annual parish event and features a **Silent Auction, Dinner, Live Auction and Entertainment**. Tax deductible donations are needed for the Silent and Live Auctions. Please complete this form, attach it to your donation and drop off at the parish office as soon as possible.

Church of St. Stephen, 525 Jackson Street, Anoka, Minnesota 55303

We love to highlight our Mardi Gras Donors. Donations received by **Sunday, January 15, 2012** will be listed in the Auction Program distributed to all attendees. Donations received **after January 15, 2012** will be listed in the Auction Addendum. To request pick up of your donation, please call 763-712-7470 and leave a message. *We will return your call.*

*DONOR, please fill out **all** information in this section. Your information will help us highlight your donation and develop interest with our bidders.*

_____ **TITLE OF DONATION FOR CATALOG** _____ **VALUE**

DESCRIPTION OF DONATION additional information for catalog, ie. contents, theme, descriptive adjectives

SPECIAL INSTRUCTIONS i.e. expiration date, time available, limitations, delivery or pick up info, etc.

BUSINESS NAME (If applicable) _____ BUSINESS TELEPHONE _____

CONTACT/DONOR NAME

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE (Day) _____ PHONE (Evening) _____ E-MAIL _____

ADDITIONAL DONOR NAME

ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHONE (Day) _____ PHONE (Evening) _____ E-MAIL _____

FOR OFFICE USE:

Received by: _____

___ Copy Form Editor: _____

___ Put original in the book Categorize: _____

___ Tape copy to the donation Computer: _____

___ Item location _____

Computer Entry Information:

___ Silent Auction Item Category: _____

___ Live Auction Item Item # Assigned _____

___ Basket Component Item Date: _____
(Multiple Donors or Combinable) (Date Entered in Computer)

___ Cash or Service